

**PARKS BOARD  
MEETING MINUTES  
August 17, 2022  
6:30 PM**

Nina Schroeder called the meeting to order at 6:31 p.m.

**Roll Call:** Marty Hura, Nina Schroeder, Scott Weaver, Cookie Vanek

**Other Village Personnel Present:** Mayor Linda Clark

**Citizens/Others Present:** DMRC Liaison Sue Steinberg

- ❖ Motion to excuse Don Buchert made by Cookie, seconded by Scott; all “ayes.”
- ❖ Motion to approve July 20, 2022 minutes made by Scott, seconded by Cookie; all “ayes.”

**Old Business:**

- Mayor Clark provided a Buchert Park Phase 3 update:
  - Flashing crossing signs are on hold due to shipment issues; they should be here any day.
  - Seeding will be done around the trail after the Potato Festival.
  - Once an invoice for the signs is received, the Village will submit one total bill.
  - The Village will inspect final work after the project is fully completed.
  - Sue reported that the DMRC is happy to see people using the walking trail, but some want to see the entire trail paved.
    - The board discussed that this would require better drainage and that asphalt is prone to erosion; Sue said that a more permeable, more expensive asphalt may be an option down the road, depending on how people use the trail.
- The mayor provided a Potato Festival update:
  - The Village is waiting on signed agreements for security and a liquor license, as well as layout maps for booths (now that they’ve expanded onto High St.)
  - The Village will section off the fresh trails to avoid muddy messes and to keep vehicles off of the new walking trail.
- The mayor provided a Phase 4 update:
  - The grant application response is supposed to be issued in October, but the mayor warned that ODNR’s response might be delayed.
- Marty and the mayor reported that barriers (concrete pillars and chain-links) have been placed between the parking lot and playground/grass at Buchert Park.
  - Nina thanked the Service Department for working so quickly.
- Marty reported that the porta-potty by Pavilion 1 was knocked over at Buchert Park.
  - No security footage was captured because the camera faces another direction.

- Marty reported that Portage County Parks is in possession of/will be returning the bench they removed during the construction of the Headwaters Trail connector.
- The mayor reported that some parts (lamp posts, concrete bench bases) were found behind the water plant during clean-up, and it may be possible to repurpose them.
- Phil had asked at our last meeting if the mayor checked with Kimble about rates/the costs of adding donated receptacles to their Village route.
  - Mayor said we are currently locked into our five-year contract.

**New Business:**

- The mayor advised Sue that we are considering contracting with a new engineering firm.
  - She cited one instance wherein the Village lost thousands of dollars on the conceptual drawings drafted in 2016; CT Consultants did no surveying or elevation research, but created a three-million-dollar vision for Buchert Park nonetheless.
  - She said that in addition to general pricing increases, CT is losing money on the small projects they're completing for us, and the Village pays when the DMRC uses CT's services.
- Marty asked how much bigger the Rotary Club and the DMRC want the volleyball court to be, as they are looking to start a league and hoping to make the court regulation-sized.
  - Sue speculated that the court may need increased by 6" all-around and asked what is needed to present this plan to council.
    - The mayor asked for a written plan.
    - Marty said the plans should be both detailed in their conception as well as drawn to scale.
    - Scott asked for a long-term proposal, i.e., specifics about what to anticipate in the long-term, like how many people will participate and how we will eventually fund lighting – for example.
    - Nina and Cookie said bringing adult leagues to the park should be used as a channel to increase revenues.
    - Nina said this is the perfect opportunity for an MOU.
- The September meeting is canceled.
- Parks Board will meet at Pavilion 1 for the October meeting to review the 2016 conceptual drawings to compare the plan and ongoing checklist with improvements made since the drawings were rendered.
  - The mayor will provide the materials from 2016.
- ❖ Motion to adjourn made by Nina at 7:14 p.m., seconded by Marty; all "ayes."