

Finance Committee Meeting August 9, 2023

Call to order at 6PM by Steve Thorn

Pledge of Allegiance

Roll Call: Steve Thorn, Nina Schroeder, Kevin Maloney

Others present: Mayor Linda Clark, Fiscal Officer Maryann Fabian, Tammy Meyer, Chief Joe Urso

Accept minutes from 7.12.2023 Finance Meeting

Nina requested in the future she would like the minutes to reflect subject matter or topic that was discussed when there is a discussion. Maryann replied that she would do that.

❖ Kevin made a motion to approve the minutes. Nina second. All ayes.

Financial Reports

Maryann went over the financial reports. Nina asked how it is determined where the rental fee for Parks goes into the General Fund or Parks Improvement. Maryann explained it was thru an ordinance. Nina asked where can she find the sale of cemetery lots. Maryann explained it would be in 2031 the Cemetery Fund. Nina asked how many cell phones the village pays for. Maryann told her that Ryan got rid of the service department cell phones, and that she has one to use for authenticating log ins, and she was not sure how many the chief had. Chief Joe Urso replied how many he had. Nina questioned a receipt from the Portage County auditor, and Maryann replied it was July Local Government Distribution. Nina asked the mayor what the USPS charges on her Visa, the mayor explained it was to overnight mail. Tammy asked about the appropriation status, and she believes that we increased the appropriations, so we are only at 40% but we increased the appropriation by \$250,000. Kevin said that he would like to keep the percentages on the summary page, but would like the Revenue Status and the Appropriation Status to be in dollars and cents. Maryann said she could do that. Kevin thanked Maryann for the graph. Maryann said that she just sent more data and graphs and information about STAR Ohio.

❖ Nina made the motion to move to council as amended. Kevin second. All ayes.

Review of Finance Legislation

ORD 2023-35 AN ORDINANCE AMENDING CHAPTER 121 OF THE MANTUA VILLAGE CODIFIED ORDINANCES CONCERNING THE RULES OF COUNCIL OF THE VILLAGE OF MANTUA. There was a discussion about removing the words in Exhibit C “by the committee chair”.

❖ Kevin made a motion to a move to council as amended. Nina second. All ayes.

ORD 2023-36 AN ORDINANCE AMENDING SECTIONS 121.02 AND 133.02 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA REGARDING COMPETITIVE BIDDING THRESHOLDS. Nina asked if this came from Service, and the mayor replied it came from the State. Kevin asked what happens if we do not get three quotes. Maryann explained that we must keep the “no quote” documentation to prove that the village tried to get three quotes.

❖ Kevin made a motion to move to council. Nina second. All ayes.

ORD 2023-37 AN ORDINANCE AMENDING SECTION 123.01 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA REGARDING POSTING OF

LEGISLATION, AND DECLARING AN EMERGENCY. Maryann explained that we post on the web site, the foyer of the police station, the pharmacy, the post office and Middlefield Bank.

❖ Kevin made a motion to move to council. Nina second. All ayes.

ORD 2023-38 A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE CITY OF RAVENNA FOR THE PURCHASE OF ROAD SALT, AND DECLARING AN EMERGENCY.

❖ Nina made a motion to move to council. Kevin second. All ayes.

Discussions

Maryann asked the committee what she should bring to the budget meeting on Monday. If she should consolidate the general fund for service department. Maryann stated that this is the first time as a fiscal officer and she wanted to come as prepared as possible. It was decided to limit the meeting to 1 ½ hour meeting.

Tammy questioned Maryann why the employees were not paid for Juneteenth. Maryann explained that she had sent out an email explaining this. The ORC that Tammy was citing had nothing to do with paying an employee for the holiday. Maryann said that Michele would do a better job explaining it, and to ask her at the council meeting. There was a conversation about the Benedetti paving project and the amounts that this project went over the estimate. This bill has not been paid. There was a lengthy discussion about police personnel wages brought about by Tammy's record request. Nina asked what profit for contractual agreements the police department gets. The chief said that the police department makes no profit. Nina asked if the police station gets paid for the individual contracts like the Potato Festival. Nina asked if the employees then file a 1099, and the chief said yes, they do. The chief explained that the department does not get any money. The payment goes directly to the individual performing the services. Tammy also said that Ryan needs money for the service department and asked Chief Joe Urso if he could find the money in his budget so the bottom line would look better.

Adjournment

❖ Kevin made a motion to adjourn at 7:22PM. Nina second. All ayes.