

Finance Committee Meeting June 11, 2025

Call to order at 6 p.m. by Kevin Maloney

Pledge of Allegiance

Roll Call: Dave Sluka, Steve Thorn, Kevin Maloney (alt)

- ❖ Kevin made a motion to excuse Dawn King. Steve second. All ayes.

Others present: Fiscal Officer Maryann Fabian, Police Chief Joe Urso

Accept minutes

- ❖ The 5.14.2025 minutes were presented. Steve made a motion to approve. Dave second. All ayes.

Financial Reports

The financial reports were reviewed. Maryann requested to amend the VISA report, Chief Urso's charge for the hotel should be charged to training, and not operating.

- ❖ Kevin made a motion to move the amended financial reports to council. Steve second. All ayes

Review of Finance Legislation

ORD 2025-26 AN ORDINANCE AUTHORIZING CERTAIN ADJUSTMENTS TO THE 2025 APPROPRIATIONS AND DECLARING AN EMERGENCY. Maryann explained the cemetery appropriation is not a new appropriation this legislation only corrects the totals of the cemetery fund. The village hall note appropriation was a retro approval to be able to pay off the village hall note, as requested by the council at the May 14th council meeting.

- ❖ Steve made a motion to move to council. Kevin second. All ayes.

ORD 2025-27 AN ORDINANCE ESTABLISHING PAY SCALES AND POSITIONS OF FULL AND PART TIME EMPLOYEES OF THE VILLAGE OF MANTUA, REPEALING PRIOR INCONSISTENT ORDINANCES, AND DECLARING AN EMERGENCY. Dave noted that the legislation number was incorrect and should be listed as 2025-27. Kevin explained this history on the legislation. Chief Urso discussed the rate of the school resource officer starting at \$25/hr. while the rest of the department made less per hour. He also explained that new hires are brought in at a training wage of \$20 per hour, which is \$2 less than the minimum wage proposed in the current legislation. The committee agreed to set the minimum wage at \$20 per hour for Full-Time/Part-Time Patrol Officers, Full-Time School Resource Officers, and Full-Time/Part-Time Dispatchers.

Maryann requested that the formatting of the legislation be updated to match the style used in other village legislation. She also recommended removing the emergency clause and aligning the legislation's effective date with the beginning of a payroll period. Additionally, Maryann brought up the need to discuss how vacation and sick time will accrue for department heads transitioning to salaried positions. She mentioned having spoken with Tammy, who stated that vacation time would continue to accrue at the current rate, while sick time would accrue at a consistent rate of 4.6 hours per pay period.

The committee decided not to forward the legislation to council at this time, opting instead to return it to the process committee and other relevant committees for further review and input.

Discussions

Steve proposed transitioning council email addresses to the village domain, mantuavillage.com, to simplify record retention. The cost would be \$6 per month per council member, totaling \$432 annually. The committee agreed this was a worthwhile investment.

Maryann initiated a discussion on the budget and forecasting materials she had included in the meeting packet. She emphasized that the figures presented were very preliminary, intended mainly to familiarize the committee with the new format. She noted that she had reduced certain line items to observe the impact on the overall budget and was still awaiting information from RITA and department heads. Kevin requested that Maryann double-check the forecast figures, as the General Fund was showing a significant projected deficit. Maryann agreed to review and verify the numbers.

Maryann also explained that Ryan would soon be requesting an additional \$20,000 for the 2025 chip and seal program. She wanted to provide context for this request before it comes to a council vote. In January, \$22,000 was reallocated from the 2025 chip and seal budget to fund essential equipment—specifically, a snow plow and salt box—for the service department. This reallocation was discussed in a meeting between Tammy, Ryan, and Maryann. At that time, there was also a possibility of receiving settlement funds to cover repairs on roads previously paved with recycled asphalt. It was understood that, if needed, additional funding for the chip and seal program could be requested from council at a later date.

It's important to note that these discussions took place when the Hitachi Loader was purchased and financed through January 2029, but prior to an additional \$143,270.32 being spent on other service department equipment. This figure does not include items acquired through the Delia Thompson Trust. Additionally, \$8,800 was taken from the 2025 chip and seal program to cover the cost of a catch basin cleanout, a decision approved by Ryan in a requisition that Maryann received

Kevin adjourned the meeting at 6:54 p.m.