

**FINANCE COMMITTEE**  
**February 14, 2024 @ 6:00 PM**

Kevin Maloney called the meeting to order.

**Roll Call:** Kevin Maloney (chair), Nina Schroeder (clerk), Chuck Peterson

**Others Present:** Mayor Tammy Meyer, Fiscal Officer Maryann Fabian, Council President Steve Thorn, Police Chief Joe Urso, Miranda Brothers, Jamey Hofmann

- ❖ Minutes from January 10 were read, and Chuck moved to approve; Nina seconded; all voted in favor.
- ❖ January Financial Reports were reviewed, and Nina moved to send said reports before council; Kevin seconded; all voted in favor.
- ❖ Kevin moved to excuse Nina at 7:00 p.m.; Nina seconded; all voted in favor.

**New Business:**

- Legislation:

**ORD 2023-57** AN ORDINANCE ESTABLISHING PAY SCALES AND POSITIONS OF FULL AND PART TIME EMPLOYEES OF THE VILLAGE OF MANTUA, REPEALING PRIOR INCONSISTENT ORDINANCES, AND DECLARING AN EMERGENCY.

**ORD 2024-07** AN ORDINANCE AMENDING SECTION 121.03 OF THE MANTUA VILLAGE CODIFIED ORDINANCES CONCERNING COMPOSITION OF COUNCIL COMMITTEES, AND DECLARING AN EMERGENCY.

- ❖ Nina moved to send ORD 2024-07 as amended before council; Kevin seconded; all voted in favor.

**RES 2024-08** A RESOLUTION AUTHORIZING THE USE OF BLANKET CERTIFICATIONS FOR 2024 AND ESTABLISHING DOLLAR LIMITS FOR SUCH CERTIFICATIONS, AND DECLARING AN EMERGENCY.

- ❖ Nina moved to send RES 2024-08 as amended before council; Chuck seconded; all voted in favor.

**ORD 2024-09** AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE VILLAGE OF MANTUA EMPLOYEE HANDBOOK RELATING TO CALCULATION OF OVERTIME COMPENSATION, AND ADDING AN EMPLOYEE FORM FOR DIRECT DEPOSIT AUTHORIZATION, AND DECLARING AN EMERGENCY.

- ❖ Nina moved to send ORD 2024-09 before council; Kevin seconded; all voted in favor.

**ORD 2024-10** AN ORDINANCE AUTHORIZING CERTAIN ADJUSTMENTS TO THE 2024 VILLAGE OF MANTUA APPROPRIATIONS, AND DECLARING AN EMERGENCY.

- ❖ Nina moved to send ORD 2024-10 before council; Chuck seconded; all voted in favor.

**ORD 2024-11** AN ORDINANCE AMENDING CHAPTER 145 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA.

- ❖ Nina moved to send ORD 2024-11 as amended before council; Chuck seconded; all voted in favor.

**ORD 2024-13** AN ORDINANCE AMENDING THE VILLAGE OF MANTUA EMPLOYEE HANDBOOK IN ORDER TO IMPLEMENT A FRAGRANCE-FREE WORKPLACE POLICY, AND DECLARING AN EMERGENCY.

- ❖ Kevin moved to send ORD 2024-13 before council; Chuck seconded; all voted in favor.

- Action Items:

- Send the proposed Treasury Investment Board definition to Michele for legislation. (*Kevin*)
- Recommend the replacement of current Visa credit card accounts with Amazon because the terms are more beneficial to the village. (*Maryann*)
- Assume the role of webmaster and host of the village's website, and replace the current mail server with Gmail. (*Steve*)
- Discussions:
  - Introducing Jamey to be recommended as full-time police officer position at the February council meeting
  - Canceling the Zoom subscription
  - Reviewing department heads per section 121.03 of the codified ordinances
  - Researching how cemetery trust funds have been historically spent and documented
  - Reinvesting interest made from special trust and investment funds

Kevin moved to adjourn the meeting at 7:18 p.m.; Chuck seconded; all voted in favor.

Please note: An audio recording of this meeting is available via public record request.