

**FINANCE MEETING MINUTES**  
**August 11, 2021**

**Call to Order:** The meeting was called to order at 6:00 pm by Chair Tammy Meyer

**Roll Call:** Tammy Meyer, Chuck Peterson, Ben Prescott, and Jenny August.

**Others:** Police Chief Joe Urso, Marty Hura, Michele Stuck, and Mayor Clark.

**CITIZENS:** None

**ACCEPTANCE OF MINUTES:**

- ❖ Motion to approve the June 9, 2021 and the July 14<sup>th</sup>, 2021 Finance minutes by Ben Prescott, seconded by Tammy Meyer. Chuck abstained, Ben and Tammy voted yes.

**FINANCIAL REPORTS:**

Jenny reviewed the financial reports. We are under on revenues, partly the license tax losses. Michele said the American Recovery funds may allow us to apply some of the funds to shortfalls in revenue caused by the pandemic, and she asked Jenny if she can provide a detailed month by month report of the shortage amounts. Jenny said yes. Tammy asked how much we still owed on this building. Jenny will find out. Tammy also asked if there is money left in the previous corona virus fund. Jenny said there is around \$4000 left and it might be encumbered for a project that we already did on a different purchase requisition. If so, we would have to give any unspent money back.

- ❖ Motion to forward the Financial Reports to Council by Ben, seconded by Tammy. All voted yes.

**BILLS OF RESOLUTION:**

Tammy asked about the CT Consultant invoices of several months, and if they bill quarterly. Jenny said no, it is just the way they are emailed to her. Tammy also asked why the Street wages are double what they usually are. Jenny said because when Dave was let go, we had to pay out all of his leave balances.

- ❖ Motion to forward the Bills of Resolution to Council by Ben, seconded by Chuck. All voted yes.

**LEGISLATION:**

Tammy reviewed the legislation:

**ORD. 2021-30** AN ORDINANCE AMENDING SECTION 157.02 OF THE VILLAGE OF MANTUA CODIFIED ORDINANCES CONCERNING PERSONAL INFORMATION RECORDS KEPT BY THE VILLAGE OF MANTUA. 3<sup>rd</sup> Reading. No discussion

**ORD. 2021-32** AN ORDINANCE AMENDING SCHEDULE 305.02 AND SECTION 400.01.F OF THE ZONING ORDINANCES OF THE VILLAGE OF MANTUA RELATING TO AGRICULTURAL USES. 2<sup>nd</sup> Reading. This is about roosters.

**ORD. 2021-35** AN ORDINANCE AUTHORIZING PARTICIPATION IN THE ONEOHIO SETTLEMENT OF NATIONAL OPIOID DISTRIBUTOR LITIGATION, AND DECLARING AN EMERGENCY. 1<sup>st</sup> Reading. This is for tonight's special meeting.

**RES. 2021-37** A RESOLUTION AUTHORIZING VILLAGE ENGINEER CT CONSULTANTS TO ACT AS THE VILLAGE'S DESIGNATED REPRESENTATIVE ON THE OHIO PUBLIC WORKS COMMISSION "WORKSWISE" WEB PORTAL, AND DECLARING AN EMERGENCY. 1<sup>st</sup> Reading. Ben asked if Council will be involved or if CT Consultants will be doing everything. This will be discussed with Gene Arters of CT Consultants at Council.

**ORD. 2021-38** AN ORDINANCE ESTABLISHING PAY SCALES AND POSITIONS OF FULL AND PART TIME EMPLOYEES OF THE VILLAGE OF MANTUA, REPEALING PRIOR INCONSISTENT ORDINANCES, AND DECLARING AN EMERGENCY. 1<sup>st</sup> Reading. This is the pay scale ordinance with amendments recommended at the Aug. 11 special council workshop.

❖ Motion to move to Council by Ben, seconded by Chuck. All voted aye.

**ORD. 2021-39** AN ORDINANCE ESTABLISHING THE APPOINTED POSITION OF VILLAGE FISCAL OFFICER IN ACCORDANCE WITH THE PROVISIONS OF OHIO REVISED CODE SECTION 733.262, AND ABOLISHING THE ELECTED POSITION OF VILLAGE CLERK-TREASURER. 1<sup>st</sup> Reading. Tammy said this is written to go into effect Jan. 1, 2024.

❖ Motion to move to Council by Ben, seconded by Chuck. All voted aye.

**ORD. 2021-40** AN ORDINANCE AMENDING SECTION 410.02 OF THE ZONING ORDINANCES OF THE VILLAGE OF MANTUA REGARDING FENCES WALLS AND HEDGES. 1<sup>st</sup> Reading. Tammy said this came to Planning because someone wants to put up a fence on a vacant property that is adjacent to theirs, but according to the zoning code you cannot put an accessory on a vacant property, and a fence is considered an accessory. We are going to add this to our public hearing next month.

**ORD. 2021-41** AN ORDINANCE AMENDING SECTION 480.07 OF THE ZONING ORDINANCES OF THE VILLAGE OF MANTUA REGARDING RESPONSIBILITY FOR EXTERIOR MAINTENANCE OF PROPERTIES. 1<sup>st</sup> Reading. Tammy said this also came through Planning because of a house with issues, but the owner is in jail. This is so we can go after other people so we can get these places fixed up. For rental properties, this would help us go after whoever is collecting the rent.

**ORD. 2021-42** AN ORDINANCE ENACTING CHAPTER 723 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA, REGULATING MOBILE FOOD VENDORS WITHIN THE VILLAGE OF MANTUA. 1<sup>st</sup> Reading. This is to regulate having food trucks in the village.

**RES. 2021-43** A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE CITY OF RAVENNA FOR THE PURCHASE OF ROAD SALT, AND DECLARING AN EMERGENCY. 1<sup>st</sup> Reading. Mayor Clark said the rate dropped to \$43.76 per ton compared to about \$60 last year, and Cargill will be the supplier.

**RES. 2021-44** A RESOLUTION AUTHORIZING THE CLERK OF THE VILLAGE OF MANTUA TO CERTIFY MOWING CHARGES TO THE PORTAGE COUNTY AUDITOR'S OFFICE TO BE PLACED AS AN ASSESSMENT ON THE LISTED PARCEL NUMBERS AND DECLARING AN EMERGENCY. 1<sup>st</sup> Reading. This is for the Maple Street house mowing assessments.

❖ Motion to move to Council by Ben, seconded by Chuck. All voted aye.

**ORD. 2021-45** AN ORDINANCE FINDING THE BID OF \_\_\_\_\_, FOR THE EXCLUSIVE PROVISION OF RESIDENTIAL CURBSIDE RECYCLING AND TRASH

SERVICES WITHIN THE VILLAGE, TO BE THE LOWEST AND BEST BID SUBMITTED, AND AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACTUAL AGREEMENT WITH SAID BIDDER. 1<sup>st</sup> Reading. Mayor Clark said four bid packets have been picked up. Bids will be opened Tuesday at 3:00 and will be ready to be awarded at Council next week.

❖ Motion to move to Council by Ben, seconded by Chuck. All ayes on vote.

**DISCUSSIONS:** None

**NEW OR OTHER BUSINESS:**

Mayor Clark said she is writing letters to the Ohio Department of Development for water and wastewater infrastructure projects. The county is applying for three projects in Mantua, so this would be a letter of support for the county to apply for funds. She will try to have it done to share at the Council meeting.

Mayor Clark asked everyone to think about the issue with the three churches water bills. She reviewed the concerns with the Portage County Commissioners and sent copies of the letter from the Lutheran church to Portage County Water Resources. PCWR does not think there is anything they can do, but they want Council to write a letter to the Portage County Commissioners requesting a 10 or 20% reduction on only the surcharge for churches, they would consider that. At the end of the year the county will reassess the surcharge.

**ADJOURNMENT:**

Motion to adjourn at 6:27 pm by Ben, seconded by Chuck. All voted yes.

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Tammy Meyer, Finance Chair

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Jenny August, Clerk-Treasurer