

FINANCE MEETING MINUTES
March 10, 2021

Call to Order: The meeting was called to order at 6:00 pm by Chair Tammy Meyer

Roll Call: Tammy Meyer, Ben Prescott, Matt Rosolowski, and Jenny August.

Others: Solicitor Michele Stuck, Mayor Linda Clark, Chief Joe Urso.

CITIZENS: None

ACCEPTANCE OF MINUTES:

❖ Motion to accept the February Finance minutes as presented by Ben, seconded by Tammy. All ayes on vote.

FINANCIAL REPORTS:

Jenny reviewed the financial reports. There was nothing unusual to report. The funds are stable, and revenues are slightly under.

❖ Motion to forward the Financial Reports to Council by Ben, seconded by Matt. All voted yes.

BILLS OF RESOLUTION:

❖ Motion to forward the Bills of Resolution to Council by Ben, seconded by Matt. All voted yes.

LEGISLATION:

Tammy reviewed the legislation:

Ord. 2021-01 This is the 3rd reading for the Potato Festival contract for the old pump house. No discussion.

Res. 2021-19 This would appoint Jenny August as the Council designee to attend mandated Public Records Training. Jenny explained that the Auditor of State is very big on public records and no elected officials other than Jenny and Paula Tubalkain have attended. We thought Jenny was the designee, but it has actually not been designated to her since 2009. Michele is going to add this to the annual appointment sheet.

Ord. 2021-20 This is to advertise for bids for the trash and recycling agreement that will be expiring this year. The contract may change regarding commercial users.

Ord. 2021-21 This is renewing the Solicitor's 2-year contract. The amount was left blank. Tammy asked if anyone had thoughts. Jenny said we typically increase \$1500 each time but because of the additional work with Zoom meetings, Jenny thinks we should go up \$2,000. Tammy thought a \$3,000 increase was more in line. Ben and Matt agreed with \$2,000. Michele will send an amended ordinance to Jenny with a \$2,000 increase making her total annual compensation \$33,000.

❖ Motion to forward all legislation to Council by Matt, seconded by Ben. All voted aye.

DISCUSSIONS:

Public Record Request Form:

Jenny explained that this form still has the Mayor and Village Administrator from 2010 listed on the form. It needs updated, and she and Michele were thinking of adding something to this form about the public records designee. Michele said this is administrative and does not have to go before Council.

Overtime after 8 hours instead of 40:

Jenny said she and John Trew had talked about getting this changed but didn't get to it. The example she presented is that when the guys are called in to plow Christmas Eve in the middle of the night, they don't get overtime because they are off Christmas Day. Tammy asked if they get

Holiday Pay. They do. Joe said if this gets changed, he needs more money in his budget for overtime because his employees all have full time jobs and often someone has to work an extra hour over because someone is late. Mayor Clark said she thought we follow the Fair Labor Standards Act that overtime is after 40 hours per week. This will be discussed further and possibly in other committees.

Council Pay Raises:

Jenny said there will be open seats and this is the time to do it if Council wants to talk about it. She said Council might average about \$10 per hour. Matt and Tammy said nobody does it for the money, and to leave it as is.

2020 Budget:

Jenny provided the Finance Committee with her annual budget recommendations. She said the Mayor has put one together for the Service Department, and Chief is working on his. We do not have to have first reading this month. Matt would like to see Jenny and the Mayor compromise and just give them one budget to look over. Jenny and the Mayor are going to discuss the budgets tomorrow. Chief said he will have his ready by the weekend.

NEW OR OTHER BUSINESS:

None

ADJOURNMENT:

Motion to adjourn at 6:31 pm by Tammy, seconded by Ben. All eyes on vote.

Tammy Meyer, Finance Chair

Jenny August, Clerk-Treasurer