

FINANCE MEETING MINUTES
February 10, 2021

Call to Order: The meeting was called to order at 6:01 pm by Chair Tammy Meyer

Roll Call: Ben Prescott, Matt Rosolowski, Tammy Meyer, and Jenny August.

Others: Solicitor Michele Stuck, Mayor Linda Clark.

Citizens: none

CITIZENS:

No comments.

ACCEPTANCE OF MINUTES:

- ❖ Motion to accept the January Finance minutes as presented by Ben, seconded by Matt. All ayes on vote.

FINANCIAL REPORTS:

Jenny reviewed the financial reports. She thinks we came out pretty well considering the pandemic taking place during most of 2020. Our fund balances are very close to what they were a year ago. Jenny said we paid out all of our water and sewer fund balances to the county. Matt asked if there are any reports that might show trends. Jenny will look.

- ❖ Motion to forward the Financial Reports to Council by Ben, seconded by Matt. All voted yes.

BILLS OF RESOLUTION:

No discussion.

- ❖ Motion to forward the Bills of Resolution to Council by Matt, seconded by Ben. All voted yes.

LEGISLATION:

Tammy reviewed the legislation:

Ord. 2021-01 This is the Potato Festival contract for the old pump house. Mayor Clark said we received a copy of their insurance.

Ord. 2021-05 The Finance Committee discussed the \$40 per BZA meeting fee that the BZA Secretary currently receives. Now that it is part of the Village Administrators job description, should we drop this? This will be discussed further at Council.

Ord. 2021-10 This is repealing the on call comp time for alarms. No discussion.

Res. 2021-11 This is done annually allowing us to dispose of property no longer needed.

- ❖ Motion to forward this legislation to Council by Ben, seconded by Matt. All voted aye.

Res. 2021-12 This is to dispose of the chipper by internet auction.

- ❖ Motion to forward this legislation to Council by Ben, seconded by Matt. All voted aye.

Ord. 2021-13 These are adjustments to the 2021 appropriations in the Road Levy fund and the Buchert Park fund in order to be compliant with the county Auditor.

- ❖ Motion to forward this legislation to Council by Ben, seconded by Matt. All voted aye.

Ord. 2021-14 This is to advance money from the General Fund to the Buchert Trail fund to complete phase 2.

- ❖ Motion to forward this legislation to Council by Ben, seconded by Matt. All voted aye.

Ord. 2021-15 This will allow ODOT to work on Main Street in the village limits. This includes maintenance, striping, etc.

- ❖ Motion to forward this legislation to Council by Ben, seconded by Matt. All voted aye.

Ord. 2021-16 This is our pay scale ordinance. It is being updated to remove the water and sewer positions, and the Assistant Clerk-Treasurer position.

- ❖ Motion to forward this legislation to Council by Ben, seconded by Matt. All voted aye.

Res. 2021-18 This is the Paddle Enhancement grant through Ohio Dept. of Natural Resources. We originally thought it was E\$110,000 but the project has been reduced to \$22,000.

- ❖ Motion to forward this legislation to Council by Ben, seconded by Matt. All voted aye.

DISCUSSIONS:

Paying Service Department Employees from set funds:

Tammy and Matt said they think wherever the employees are working, we should pay the employees out of the respective funds for tracking purposes. Jenny said she did call a few other villages to see how they do it. Garrettsville, Reminderville, and Hiram all just set up specific funds to pay each employee. The Garrettsville/Reminderville Fiscal Officer said the way we are doing it sounds like a lot of extra work for everyone. Jenny said it is Councils decision, but there is no way to be completely accurate the way we are doing it anyway. Further discussion at Council.

Also, a similar principle to make her point, Jenny said if we are getting paid from residents for removing a tree on the tree lawn, the portion the resident pays should be going in the Shade Tree fund and trees are supposed to be getting replenished by the Shade Tree fund. More discussion on this later.

NEW OR OTHER BUSINESS:

Mayor Clark said from now on she would like to request copies of all bank statements and county Budget Commission statements. Tammy would also like copies of the statements and Budget Commission statements. Jenny said she is happy to provide copies to anyone that wants them, she just wants to make sure of the motives so nobody is micro-managing her work.

ADJOURNMENT:

Motion to adjourn at 6:45 pm by Ben, seconded by Matt. All ayes on vote.

Tammy Meyer, Finance Chair

Jenny August, Clerk-Treasurer